

**Milton Public Library**

**Board Meeting Minutes**

**January 20, 2010**

**Present:** Stuart Charles (Chair), Ron Banyai, Jan Mowbray, Shannon White, Lyndsay Koivisto, Ken Jacobsen, Ted Bailey  
Staff: Leslie Fitch, Susan Mickalow, Melanie Southern, Myra Gibbs (recorder)

**Regrets:** Wendy Schau, Patricia Wilcox, Sherri Norris

The Chair called the meeting to order at 7:33 p.m.

**1. Approval of Agenda**

The agenda was approved as amended: Consent Agenda item 2.4 (i) moved to Agenda - New Business 5.7; Report 4.3 - removed pending timing update from the Town of Milton; New Minister of Tourism and Culture added to New Business 5.6

**It was moved by Ron Banyai; seconded by Ken Jacobsen.  
Carried**

**2. Declaration of Interest**

None declared.

**3. Consent Agenda**

<b>TIME</b>	<b>AGENDA ITEM</b>	<b>PERSON RESPONSIBLE</b>
3.1.	Approval of the Minutes of December 9, 2009	All
3.2.	Correspondence	All
3.3.	Accounts (Operating and Capital) for December 2009	All
3.4.	Staff Reports	
	(i) 2009 New Patron Registrations & Languages Read in the Home	Norris
	(ii) 2010 Christmas Related Closures	Fitch

**Motion # 10- 1233 That Milton Public Library Board approve the Consent Agenda for January 20, 2010 with the removal to the regular agenda of the report “2009 New Patron Registrations & Languages Read in the Home”.**

**It was moved by Councillor Mowbray; seconded by Ted Bailey  
Carried**

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**4. Reports**

**4.1 CEO**

Fitch reviewed the report highlighting the Library Surplus recommendation; Year End Projection; 2009 Annual Report; the Student Page and the Full Time / Part Time Contracts; Janis Marshall, OLA Children's Librarian of the Year and the Laurier in Milton Lecture Series.

**4.2 Councillor**

Councillor Mowbray reported on the proposal award for Transit Service; proposal for Milton Sports Centre expansion; proposal award for AECCL and provided an overview of how "Lame Duck" Council procedures will affect decisions from September - November 2010.

**4.3 Budget**

**Monthly Financial Reports**

Ken Jacobson reviewed the report.

**Year End Projection Update**

Fitch reviewed the year end and advised that year end postings are not yet completed. It is anticipated that the final Year End positions will be circulated to the Board at the March meeting.

**4.4 Personnel**

None

**4.5 SOLS**

Ken Jacobson advised that Milton Public Library's invitation to host the next meeting of the SOLS Escarpment Trustee Council was accepted. It will take place at Beaty Branch on the afternoon of April 24<sup>th</sup>. Staff will confirm further planning details with the staff at SOLS.

**5. New Business**

**5.1 AECCL update**

Planning for the AECCL continues.

**5.2 Annual Report and Presentation to Council**

The 2009 Annual Report and Chair's Remarks to Council were reviewed by the Board. Stuart Charles and Leslie Fitch will be in attendance at the Council meeting of January 25, 2010, where Charles will present the report.

**5.3 Board Self Evaluation**

Ron Banyai reviewed the system used to evaluate the Board. Discussion took place and future goals will be addressed at the March meeting. It was recommended that the Administration Staff complete the same evaluation form for the February Board meeting.

**5.4 2009 Library Usage Statistics**

Melanie Southern reviewed the 2009 statistics with the Board, and noted that some were highlighted in the Annual Report. The Board was asked to bring to the next meeting any other statistics they would be interested in having recorded for future reports.

**5.5 Children's Librarian of the Year**

Leslie Fitch was pleased to advise the Board that Janis Marshall, Milton Public Library's Children's Librarian was named OLA Children's Librarian of the Year. She will be presented with her award at the OLA Superconference Gala Dinner. Board members interested in attending were asked to advise staff.

**5.6 New Minister**

Leslie Fitch advised that the new Minister of Tourism and Culture is Michael Chan, noting further that the Ministry has been renamed / realigned. A letter will be sent congratulating him on his new post.

**5.7 2009 New Patron Registration & Language Read in the Home**

The report was received with interest by the Board.

**6. Next Meeting Date**

The next meeting of the Milton Public Library Board will be Wednesday, February 17, 2010, at 7:30 p.m.

The meeting adjourned at 9:20 p.m.

Signed: \_\_\_\_\_  
Stuart Charles, Chair  
Milton Public Library Board

Signed: \_\_\_\_\_  
Leslie Fitch, Secretary-Treasurer  
Milton Public Library Board

Date: February 17, 2010