



Regular Meeting of the Milton Public Library Board
Wednesday 15th September 2021 @ 7pm via Zoom

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

Please email Cyndi by 12pm on Tuesday if you are unable to attend

Agenda

Members: Sarah Marshall (Chair), Omer Amin, Matthew Fabian, Margaret Warmels, Councillor Sameera Ali, Councillor Kristina Tesser Derksen

Staff: Mark Williams, Carly Anderson, Vito Montesano, Cyndi Duncan (Recorder)

Regrets: Margaret Warmels

- | | | |
|------|--|--------------|
| 7.00 | 1. Approval of Agenda | All |
| 7.02 | 2. Declaration of Interest | All |
| 7.03 | 3. Board member announcement – Paul Hubahib | SM |
| 7.04 | 4. Welcome & Introduction – Carly Anderson, Deputy Chief Librarian | MW/CA |
| 7.26 | 5. Closed Session for Confidential Items: | |
| | 5.1. Approval of confidential minutes of 16 th June 2021 re: Staffing Update, Ratification of Student Page Collective Agreement, O.B.O.M. Author Confirmation, Provincial State of Emergency & Re-opening Plan, Patron Issue and Main Expansion expedition update | MW/All
MW |
| | 5.2. Main expansion expedition update | MW |
| | 5.3. Bookmobile update | MW |
| | 5.4. Board Member vacancy | MW |
| | 5.5. Emerging Tech & Local History & Digitisation Librarian (verbal update) | MW |
| | 5.6. Internet Archive update (verbal) | MW |
| | 5.7. Chief Librarian evaluation initiation | SM |
| 7.56 | 6. Consent Agenda | All All |
| | 6.1. Approval of the Minutes of 16 th June 2021 | |
| | 6.2. Correspondence | |
| | 6.3. Accounts (Operating and Capital) for June, July & August 2021 | |

6.4. Staff Reports

- | | |
|-------------------------------------|--------------------------|
| i. Q2 Departmental Quarterly report | LP/MP/KK
/DH/AD
MW |
| ii. Curbside Collection summary | LP MW |
| iii. Branch Re-opening Summary | LP/KK
MW |

7. Information Items:

- | | | |
|------|--|----|
| 8.02 | 7.1. Q2 Public feedback summary, and Customer Satisfaction Summary | CA |
| 8.06 | 7.2. Beaty Branch Election Day (verbal update) | MW |

8. Decision Items:

- | | | |
|------|---|----|
| 8.08 | 8.1. 2020 Financial Audit | MW |
| 8.12 | 8.2. Customer Service policy recommendation | MW |
| 8.14 | 8.3. Mandatory Vaccination policy recommendation | VM |
| 8.16 | 8.4. Paid Holiday and Religious Observances policy recommendation | VM |

9. Reports and Updates:

- | | | |
|------|--|----------|
| 8.18 | 9.1. Chief Librarian's Monthly Report June, July, August | MW |
| 8.28 | 9.2. Council Update | KTD |
| 8.38 | 9.3. Q2 Quarterly Financials | MW |
| 8.42 | 9.4. 2021 Year End projection – September update | MW |
| 8.46 | 9.5. HR Committee – no update | MWarmels |
| 8.46 | 9.6. Board Advocacy Committee – no update | OA |

10. Other Business

- | | | |
|------|---|----|
| 8.46 | 10.1 Pride Town Hall hosted by Adam Van Koeverden | MW |
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11. Member Announcements: ALL

12. Next Meeting Date: 20th October 2021

13. Adjournment: