

Regular Meeting of the Milton Public Library Board
Wednesday, February 21, 2018
Main Library Boardroom, 7:00 p.m.

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

MINUTES

MEMBERS: Brad Boehmer (Chair), Daniel Cloutier, Matthew Fabian, Councillor Rob Duvall, Councillor Rick Malboeuf, Sarah Marshall

REGRETS: Margaret Warmels, Councillor Zeeshan Hamid, Omer Amin

STAFF: Leslie Fitch, Mark Williams, Brenda Hrynuik (Recorder)

GUEST: Mark Shannelly, Project Co-ordinator, MPL Gaming Project

Brad Boehmer (Chair) called the meeting to order at **7:04** p.m.

Brad Boehmer introduced and welcomed Mark Shannelly who did provide a demonstration of the new MPL Gaming Project called “Quest Milton”.

1. Approval of Agenda:

The (Confidential Session – Labour Negotiations Update) marked Item # **8.1** under Item #**8 Other Business** was added to the Agenda.

That the Milton Public Library Board approve the February 21, 2018 Agenda as amended.

Moved by Councillor Rob Duvall, Seconded by Sarah Marshall. Carried

2. Declaration of Interest: None declared.

3. MPL Gaming App Demonstration

Williams provided an overview of the project including the original idea through the OLCF grant funding. Mark Shannelly delivered a demonstration to the Board on how the “Quest Milton” app works. He reported that since the launch on February 16, the ratings, usage, and retention rates are all very positive. A meeting is scheduled for March 1st to provide a demonstration to other libraries who are interested in developing a similar app in their respective communities. Brad Boehmer thanked Williams and Shannelly for their hard work and success of the project.

4. Consent Agenda:

4.1 Approval of the Minutes of January 17, 2018

4.2 Correspondence:

- Letter of Congratulations on new appointment addressed to the Honourable Indira Naidoo-Harris
- Letter of Congratulations on new appointment addressed to the Honourable Daiene Venile, Minister of Tourism, Culture and Sport
- Thank you letter with a Chapters \$100.00 gift certificate for assisting in CEO hiring process and participation in the OLA SuperConference presentation addressed to Daryl Novak, SOLS – Senior Advisor
- Thank you letter with a Chapters \$100.00 gift certificate for assisting in the CEO hiring process addressed to Rebecca Raven, CEO Brampton PL
- Leslie Fitch retirement & Mark Williams new CEO of MPL position article in the Milton Villager Magazine
- Mark Williams the new CEO of MPL article in the Milton Canadian Champion

4.3 Accounts (Operating and Capital) for January 2018

4.4 Staff Reports

- i. Sherwood Branch Update**
- ii. 2017 Patron Feedback Summary**

Motion #18-1631

That the Milton Public Library Board approve the Consent Agenda for February 21, 2018.

Moved by Councillor Rick Malboeuf, Seconded by Councillor Rob Duvall. Carried

5. Information Items:

5.1 Board member summary of OLA SuperConference Attendance

A verbal update was provided by the Board members who attended the OLA SuperConference. Fitch and Williams also reported on the success of the other presentations facilitated by MPL staff. Staff reports will be provide at the March Board meeting.

5.2 Spring Newsletter

Fitch reviewed the newsletter with the Board and advised that only the Summer Newsletter is distributed to the local schools. Providing the local school boards with an electronic version of MPL newsletters was suggested. Staff will follow up with the school boards and will report to the Board.

6. Decision Items:

6.1 RFID Equipment Upgrade Request

Fitch highlighted the adjustments made to the original agreement with Bibliotheca.

Motion #18-1632

That Milton Public Library receives the report entitled “RFID Equipment Upgrade Purchase Request” for its information,

And Further,

That the Board approves the equipment purchase via the Library Capital Reserve Fund in principle,

And Further,

That approval be sought from Council as per Purchasing and Library Capital Reserve use requirements.

Moved by Councillor Rob Duvall, Seconded by Matthew Fabian. Carried

6.2 CEO Retirement Event Planning Discussion

Fitch left the room while the Board and staff discussed the particulars of the retirement event. Ongoing updates will be provided on future discussions and developments. Sarah Marshall will be the lead coordinator of the event.

6.3 OLA/FOPL 2018 Pre-Budget Submission: A Modern, Sustainable Approach to Ontario’s Libraries

Fitch reviewed the proposed recommendation to Council. The Board agreed to endorse the recommendation and to seek the Town’s support. Councillor Rob Duvall will draw up the Notice of Motion to place the item on the Council agenda.

Motion #18-1633

That the Milton Public Library Board endorse the Recommendation outlined in the report entitled ‘OLA/FOPL 2018 Pre-Budget Submission: A modern, Sustainable Approach to Ontario’s Libraries’

And further,

That staff be directed to forward an associated motion to Milton Town Council:

WHEREAS: public libraries provide safe, inclusive, and vibrant community hubs where residents of all backgrounds are welcome to learn, work, connect and collaborate;

WHEREAS: the Milton Public Library actively partners with the community to deliver valued services and contributes to a culture of social good by sharing knowledge and resources;

WHEREAS: the Milton Public Library continues to evolve its services to meet the changing needs of a growing community, including a new generation of residents who read, learn, create and connect in new ways;

WHEREAS: the Milton Public Library continues to manage public resources with the utmost care and are committed to the sustainability of their services in a context of increased use and reduced resources;

WHEREAS: the Milton Public Library continues to deliver services that support provincial initiatives, such as poverty reduction, lifelong learning and skill development, local economic development, health literacy, and provides equitable access to provincial government websites and services;

THEREFORE BE IT RESOLVED that the Town of Milton urges the Province of Ontario to recognize the contribution of local libraries within their communities and to cease the 20 year budget freeze to local public libraries in an acknowledgement to the services they offer to all Ontarians;

BE IT FURTHER RESOLVED that the Town of Milton urges the Province of Ontario to reinstate adequate and appropriate funding for local public libraries, increasing each year going forward in line with the consumer price index;

BE IT FINALLY RESOLVED that a copy of this resolution be sent to the Minister of Tourism, Culture, and Sport, the Ontario Minister of Municipal Affairs, the local MPP and Minister of Education the Honourable Indira Naidoo-Harris, The Association of the Municipalities Ontario, the Ontario Library Association, the Federation of Ontario Public Libraries, and the Region of Halton and local area municipalities for endorsement.

Moved by Sarah Marshall, Seconded by Daniel Cloutier. Carried

7. Reports and Updates:

7.1 CEO Monthly Report

Fitch reported that the use of the new MPL Banner has been effective; the New updated patron welcome flyers will be distributed after the current supply is depleted; the launch of MPL's new website was successful and the reviews have been positive; the staff presentations at the OLA SuperConference were well received by attendees; Fitch reminded the Board of the "Coldest Night of the Year" fundraising event on February 24th; Williams is working with the Town's HR team regarding the Pay Equity Maintenance process; the Manager IS and Programming position is ready to be posted; patrons are receiving an email reminder thirty days before their library card expires and an icon reminder is also posted in the patron's record.

7.2 Council Update - verbal

Councillor Rick Malboeuf provided the Board with an update regarding Habitat for Humanity re-zoning application, Bill 148, and CN lawsuit.

7.3 HR Committee: No Report

7.4 Board Education: Library Board Legacy Project

Brad Boehmer is requesting input from the Board members regarding Board accomplishments and goals for the future.

7.5 Board Advocacy Committee: No Report

7.6 SOLS Trustee Council: No Report: next meeting April 14, 2018 at Niagara-on-the-Lake PL

8. Other Business:

8.1 Closed Session for Confidential Items: Labour Negotiations Update

An update was provided.

It was Moved by Sarah Marshall, Seconded by Councillor Rob Duvall to move into the Confidential Session at 8:49 p.m. Carried

It was Moved by Sarah Marshall, Seconded by Matthew Fabian to move out of the Confidential Session at 8:55 p.m. Carried

9. Member Announcements

MPL, along with the local school boards, and staff from the Burlington and Oakville Public Libraries have scheduled a meeting for March 2nd with The Honourable Indira Naidoo-Harris to discuss funding opportunities and library support.

10. Next meeting date: March 21, 2018.

11. Adjournment: Brad Boehmer adjourned the meeting at **9:00** p.m.

Signed: _____
Brad Boehmer, Chair
Milton Public Library Board

Signed: _____
Leslie Fitch, Chief Librarian/CEO
Milton Public Library Board

DATED: March 21, 2018
APPROVED: March 21, 2018