

Regular Meeting of the Milton Public Library Board
Wednesday, 19th September, 2018
Main Library Board Room, 7:00 p.m.

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

Agenda

Members: Sarah Marshall (Chair), Omer Amin, Brad Boehmer, Daniel Cloutier, Matthew Fabian, Margaret Warmels, Councillor Rob Duvall, Councillor Zeeshan Hamid, Councillor Rick Malboeuf

Staff: Mark Williams, Chris Jasztrab, Sherri Norris, Laura Shtern, Brenda Hrynuik (Recorder)

Guest: Glen Cowan, Director of Finance, Town of Milton

Please advise Brenda Hrynuik 905-875-2665, Ex. 3254 by Tuesday noon if you are unable to attend

7:00	1	Approval of Agenda	All
7:02	2	Declaration of Interest	All
7:03	3.	Financial Polices: Update and Discussion (verbal update)	GC, MW
7:23	4.	2019 Budget Process: Update and Discussion (verbal update)	GC, MW
7:43	5.	Closed Session for Confidential Items:	
	5.1	Approval of Confidential Minutes of 11 th July, 2018 re: Proposed Staffing Model Changes (to be circulated at meeting)	MW
	5.2	Approval of Confidential Minutes of 20 th of June, 2018 re: CEO Contract & Legal issue (to be circulated at meeting)	MW
	5.3	Legal issue update (verbal update)	MW
7:50	6.	Consent Agenda:	All
	6.1	Approval of the Minutes of 20 th June, 2018	
	6.2	Correspondence	
	6.3	Accounts (Operating and Capital) for June, July, August	
	6.4	Staff Reports:	
	i	Q2 Departmental Quarterly Reports	SN,CJ,LS
	ii	Q2 Patron Feedback Summary and Customer Satisfaction Summary	SN
	iii	Sherwood Branch Update	MW

- iv *One Book, One Milton* 2018 LS
- v Dav Pilkey event summary LS
- viii E-Wareness, 2018 Outline CJ
- ix Culture Days 2018 LS
- x. Recruitment Update MW

7. Information Items:

- 8:00 7.1 Board Accomplishments 2014-18 BH
- 8:03 7.2 Future Board meetings / Board package (verbal update) MW
- 8:05 7.3 Board Library Legacy Content (verbal update) MW
- 8:06 7.4 2018 OBOM postcard MW
- 8:07 7.5 2018 Culture Days flyer LS

8. Decision Items:

- 8:09 8.1(a) Draft 2019 Operating Budget Recommendations MW
- 8:17 8.1(b) 2019 Draft Capital Budget and 10 Year Capital Forecast 2019 - 2028 MW
- 8:20 8.2 2019 Budget Reduction options MW

9. Reports and Updates:

- 8:30 9.1 Chief Librarian's Monthly Report MW
- 8:35 9.2 Q2 Financial Report MW
- 8:45 9.3 2018 YE Projection: September Update MW
- 8:55 9.4 Council Update – verbal RD
- 9:00 9.5 HR Committee – no report M Warmels
- 9:00 9.6 Board Education: Library Board Legacy Project - no report BB
- 9:00 9.7 Board Advocacy Committee (verbal update) OA
- 9:02 9.8 SOLS Trustee Council: - no report M Warmels

9:02 **10. Other Business:** All

9:04 **11. Member Announcements:** All

9:06 **12. Next Meeting Date:** 17th October, 2018 All

9:07 **13. Adjournment:** All